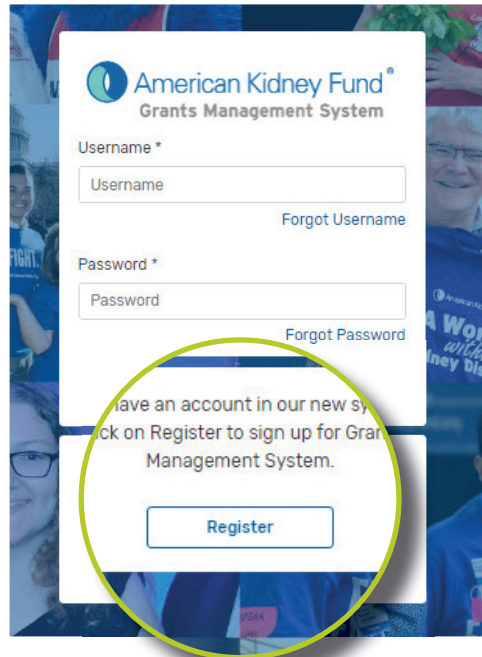


Grants Management System (GMS) Patient Profile *Registration Guide*

If you already have an existing profile in GMS, please skip to the “How to claim your existing profile in GMS” section

STEP 1

To start the registration process, please click the “**Register**” button.



American Kidney Fund®
Grants Management System

Username *
Username [Forgot Username](#)

Password *
Password [Forgot Password](#)

Do not have an account in our new system? Click on Register to sign up for Grants Management System.

Register

STEP 2

Click “**I am a Patient**” to start the registration process.

First, please tell us which of the following best describes you.

I am a...

Renal Professional Renal Professionals are individuals who work at facilities; providing treatment to Dialysis and /or Transplant Patients. I am a Renal Professional	Patient Patients are individuals undergoing dialysis treatment and/or post transplant. I am a Patient	Caregiver Caregivers are family members over the age of 18 or legal representatives assisting Patients in requesting financial assistance. I am a Caregiver
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If you have GMS registration or account login questions, please contact AKF at registration@KidneyFund.org or call (800) 795-3226.

How to claim your existing profile in GMS

STEP 1

Click **“I have a PIN to claim my account”** if you have an already existing profile.

First, please tell us which of the following best describes you.

I am a...

Renal Professional
Renal Professionals are individuals who work at facilities; providing treatment to Dialysis and / or Transplant Patients.

I am a Renal Professional

Patient
Patients are individuals undergoing dialysis treatment and/or post transplant.

I have a PIN to claim my account

I am a Patient

Caregiver
Caregivers are family members over the age of 18 or legal representatives assisting Patients in requesting financial assistance.

I am a Caregiver

STEP 2

Please enter your email address and PIN, and complete the remaining required fields.

Click the **“Claim My Account”** button to receive a verification email that will contain a link to log into GMS and allow full access to your profile, including the ability to enter a new grant request.

American Kidney Fund®
Grants Management System

Claim My Account

Email*

PIN*

Adding your account credential

Username*

Confirm Username*

Password*

Confirm Password*

Requirements: One upper, one lower, one number, one special character [!],@,#,;] 8 character minimum

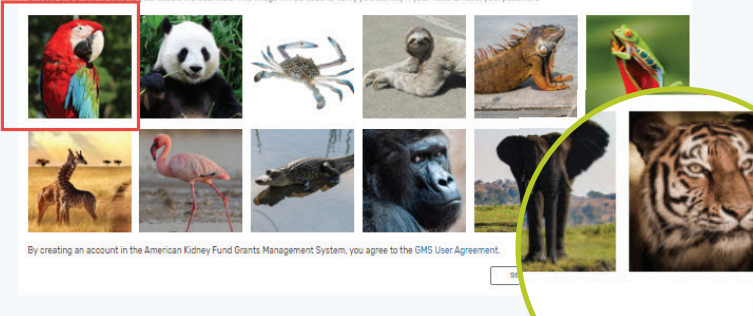
Security Question # 1*

Answer*

Security Question # 2*

Answer*

Choose one photo to save to your account credentials. This image will be used to verify your identity if you need to reset your password



By creating an account in the American Kidney Fund Grants Management System, you agree to the GMS User Agreement.

How to claim your existing profile in GMS, continued

STEP 3

- Please fill out all of the required information on this page. Please also select an image by clicking on it. This image will be used to verify your identity in case you need to reset your password. When finished, click **“Create My Account.”**
- You will receive a verification email at the email address you provided. Remember to verify your profile by following the instructions in the verification email.

The screenshot shows the American Kidney Fund's registration page. It features a header with the organization's name and logo. Below the header, there's a title: "You're currently making an account as a patient. Create a username and password." The form contains several sections: "Personal Information" with fields for Username, Password, Email, and Confirm Password; "Patient Information" with fields for First Name, Last Name, Date of Birth, and Gender; "Address Information" with fields for Address, City, State, and Zip; "Image Selection" with a grid of 12 animal images; and "Contact Information" with fields for Phone Number and Mobile Number. At the bottom right, a blue button labeled "Create My Account" is circled in green.

STEP 4

Please follow the step-by-step instructions in each of these GMS sections: **Health information, Health insurance, Finances, Facility, Contacts and Agreements.** This information is required before we are able to process your grant requests.

The screenshot displays a dashboard with seven sections, each with a green checkmark in a circle, the word "Complete", and a "Review" button. The sections are: Basic Information, Health Information, Health Insurance, Finances, Facility, Contacts, and Agreements & Forms.



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